

**UNIVERSITY OF MINES AND TECHNOLOGY, TARKWA**  
**APPLICATION FOR PERMISSION TO UNDERTAKE PRIVATE CONSULTANCY**

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A. To be completed in triplicate by applicant  
To Head of Department  
Department: .....

From: .....  
Department: .....  
Date: .....

Client: .....  
Type of Consultancy: .....

Estimated duration: .....  
Faculties required for consultancy: .....

Will University facilities be used?.....

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I confirm that the University will not be responsible for any liabilities resulting from the consultancy work.

Applicant's Signature: .....

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B.  
*To be completed by the Head of Department*

I recommend/ do not recommend this work.

Head of Department: .....

Date: .....

Where not recommended, reasons should be stated overleaf

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To be completed by the Dean  
I approve/ do not approve the application

Dean's Signature: .....

Date: .....

Cc: The Applicant  
The Head of Department  
Dean